

JOB DESCRIPTION – HSEQ PROFESSIONAL

JOB TITLE

HSEQ Consultant

OVERALL OBJECTIVE

Delivery of professional HSEQ support to facilitate client objectives and to assist the wider Consultancy Team with achieving key project deliverables

KEY JOB AREAS

- Provision of hands on HSEQ support, advice and guidance across multiple client bases and service streams.
- Exceptional levels of professionalism in regards to client liaison, service delivery and standards of work.
- Integrated Management System development, implementation and ongoing maintenance.
- Operational and legislative compliance evaluations and client auditing.

SPECIFIC JOB TASKS AND ACTIVITIES

1. Providing practical and technical hands on HSEQ support to a varied portfolio of clients.
2. Site visits, assessments, report generation and action plan implementation to assist clients with continual improvement in relation to HSEQ objectives and targets.
3. Possess a “can do”, problem solving approach to client liaison, offering practical solutions and excellent service delivery.
4. Project research, development and business case generation for a variety of different clients and work streams.
5. Building and developing critical relationships with current and potential client bases, through the delivery of exceptional customer service standards.
6. Developing, implementing and maintaining Management Systems for clients in accordance with ISO9001, ISO14001, ISO45001 and ISO50001.
7. Auditing of client Management Systems to ensure they meet the inherent requirements of relevant ISO standards.
8. Participation and delivery of training and awareness presentations to clients to increase their practical knowledge and understanding of HSEQ related matters.
9. Delivery of clear, concise and professional reports and documentation for clients, with exceptional attention to detail.
10. Sound knowledge of legislation, guidance and developments within the health and safety, environment and quality sectors.
11. Ad hoc duties as required by the Consultancy Director and / or Managing Director.

Helping clients prosper through compliance

QUALIFICATIONS AND EXPERIENCE	
<p style="text-align: center;"><u>Mandatory</u></p> <ul style="list-style-type: none"> • Degree or recognised higher qualification in Health and Safety. • Minimum of three years relevant work experience. • Integrated Management System implementation to ISO 9001, 14001 and 45001 standards. • Full clean driving licence • Exceptional document writing skills and computer literacy. 	<p style="text-align: center;"><u>Desired</u></p> <ul style="list-style-type: none"> • Further environmental, auditing or training qualifications also highly desirable. • Practical experience in blue collar / high risk operational roles and / or industries. • ISO 50001 Management System experience. • Waste management experience. • Previous work within a consultancy environment.

COMPETENCY REQUIRED
<ul style="list-style-type: none"> • Communication Skills - Delivers information to others using the appropriate communication method. Actively listens and checks to ensure their communication and others understanding is consistent. • Driving Results - Ability to work independently and as part of a team. Shows clear understanding of team working and how individual actions impact upon the Business. Delivering excellent quality standards and showing high degree of responsibility for own actions. • Planning and Implementation - Demonstrates initiative and is a self-starter. Plans ahead and prioritises and structures tasks and workloads. • Customer Service Focus - Demonstrates customer service in their own behaviour, acting as a role model for others by championing the importance of offering excellent service to all clients. Demonstrates a sincere need to aid and assist the customer in achieving their objectives for business improvement. • Confidence - Shows confidence in their own ability and their ability to take on new challenges, as well as not being afraid to ask for support when needed. • Self-Development - Strives to enhance their own abilities, to learn new things and to develop themselves both with company support and individual learning. • Business Awareness - Shows clear understanding of business acumen and industry and marketplace trends and opportunities. • Legislation - Shows an ability to learn relevant legislation and to interpret how this relates to projects and clients.